

**DIRECTORATE OF DISTANCE EDUCATION
KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

Speed Post/Regd.

No.DDE/S-II/DE-III/13/_____
Dated: _____

To

**The students of MBA-I
Session 2016-17. (Except N.E students)**

Subject: **Conduct of Personal Contact Programme (PCP) of MBA-I for the session 2016-17.**

Memo:

The Personal Contact Programme for the candidates of **MBA-I** class enrolled with the Directorate of Distance Education during the session 2016-17 will be conducted as per schedule given below:

Tenure of PCP	Timings	Section(s)/ Group(s)	No. of students	Venue
12-2-2107 to 26-2-2017	10.00 A.M. to 5.00P.M.	A (1-onward)	6501 to onwards	University School of Mangement, K.U. Kurukshetra.
Note: The registration of students will be held at 10.00 A.M. to 11.00 A.M. on the 1st day of PCP. The Internal Assessment Test will be conducted on the last two days of Personal Contact Programme (PCP) Last year question papers are available on the Directorate's Website www.ddekuk.ac.in				

2. Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus **50% attendance in the PCP are COMPULSORY** to become eligible to appear in the University examination, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. **No change of PCP centre/batch will be entertained in any case.**
3. The candidates are also advised to pay the balance fee/2nd Installment fee and submit the deficient documents, if any, immediately to confirm the eligibility for appearing in the University examination failing which they will not be allowed to appear in the University examinations.
4. The students will have to make their own arrangements for their boarding and lodging during the course of PCP. However, at Kurukshetra there are a number of "Dharamshalas and Yatri Niwas" of Haryana Tourism with mess facilities on the main road near the University which can be contacted for the purpose.
5. In view of this, the candidates are advised to attend the PCP as per schedule given above. The Course Coordinator concern Department will conduct a written test of 30 minutes duration each subject (Theory Papers) of UG Part-I/II/III, P.G. Part-I/II/ and the courses of One year duration to meet the requirement 20% internal assessment. This test will be held in the last two days of PCP 20 question of MCQ are required to be answered by candidates.
6. Those candidates who do not appear in internal assessment test or take late admission their 20% proportionate marks of the marks obtained in final examination shall be treated as score of internal assessment. The internal assessment once awarded will not be revised afterward.

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Deputy Registrar (DE)

Endst.No.DDE/S-II/DE-III/16 57864-871 Dated: 16-1-17

Copy of the above is forwarded to the following for information and further necessary action:-

1. Supdt.-I/II/III/IV/V (DE)
2. Deputy Supdt.(DE) for the kind information of the Director (DE)
3. Steno to D.R.(DE) for the kind information of the Deputy Registrar (DE)
4. Computer Section
5. Inquiry (DE)
6. Online Section

Deputy Registrar (DE)
for Director (DE)