

**DIRECTORATE OF DISTANCE EDUCATION,  
KURUKSHETRA UNIVERSITY KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade NAAC Accredited)**

No.DDE/SE-III/DE-VI/18/ 70243

Dated: 14-03-2018

To

**All the students of MCA-III (Theory & Practical)  
Session 2017-18 (Except N.E. students)**

**Subject: Conduct of Personal Contact Programme (PCP) of (MCA-III (Theory & Practical) for the session 2017-18.**

Memo:

The Personal Contact Programme (PCP) for the students of **MCA-III (Theory & Practical)** enrolled with the Directorate of Distance Education during the session 2017-18 will be conducted as per schedule given below:-

Tenure of PCP	Timings	Section/ Group(s)	No. of students	Venue
<b>MCA-III (Theory)</b>				
26.03.2018 to 09.04.2018	1.00 P.M. to 5.00 P.M.	I	131701 to onward	<b>Room No. 102 (1<sup>st</sup> Floor) Dept. of Computer Sc. &amp; Application K.U. Kurukshetra</b>
<b>MCA-III (practical)</b>				
01.04.2018 to 08.04.2018	9.30 A.M. to 12.30 P.M.	I	131701 to onward	<b>Room No. 118, Computer Lab (1<sup>st</sup> Floor) Dept. of Computer Sc. &amp; Application K.U. Kurukshetra</b>
<b>Note: The Registration of students will be held from 12.00 Noon to 1.00 P.M. on the first day of PCP. The Internal Assessment Test will be conducted on the last two days of Personal Contact Programme (PCP). Last Year question papers are available on the Directorate's Website <a href="http://www.ddekuk.ac.in">www.ddekuk.ac.in</a></b>				

2. Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus **50% attendance in the PCP is COMPULSORY to become eligible to appear in the University examinations, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case No change of PCP centre/batch will be entertained in any case.**
3. The candidates are also advised to pay the balance fee/2<sup>nd</sup> Instalment of fee and submit the deficient documents, If any, immediately to confirm the eligibility for appearing in the University examination failing which they will not be allowed to appear in the University examinations.
4. The students will have to make their **own arrangements for their boarding and lodging** during the course of the PCP. However, at Kurukshetra there are a number of "Dharamshalas and Yatri Niwas" of Haryana Tourism with mess facilities on the main road near the University which can be contacted for the purpose.
5. The candidates are advised to attend the PCP as per schedule given above. The Course Coordinator of the concerned Department will conduct a written test of 30 minutes duration each subject (Theory Papers) of UG Part-I/II/III, P.G. Part-I/II/III and the courses of One year duration to meet the requirement of 20% Internal Assessment. This test will be held in the last two days of PCPs., 20 questions of MCQs are required to be answered by the candidate.
6. Those candidates who do not appear internal assessment test or take late admission their 20% proportionate marks of the marks obtained in final examination shall be treated as score of internal assessment. The internal assessment once awarded will not be revised afterall.

**Deputy Registrar (DE)  
for Director (DE)**

14/3/18