

DIRECTORATE OF DISTANCE EDUCATION
KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

Speed Post/Regd.

No.DDE/S-III/DE-VII/17/ _____

Dated: _____

To

The students of MCA-III (Theory & Practical)
Session 2016-17 (Except N.E students)

Subject: Conduct of Personal Contact Programme of MCA-III (Theory & Practical) for the session 2016-17.

Memo:

The conduct of Personal Contact Programme for the students of MCA-III (Theory & Practical) class enrolled with the Directorate of Distance Education during the session 2016-17 will be conducted as per schedule given below:

Class	No. of students	Section(s)/ Group(s)	Tenure	Timings	Venue
MCA-III(Theory)	(6201-Onward)	I	12-02-2017 to 26-02-2017	9.00 A.M. to 1.00 P.M.	Room No. 102 (1 st Floor) Dept. of Computer Sc. & Appls., Kurukshetra University, Kurukshetra
MCA-III (Practical)	(6201-Onward)	I	18-02-2017 to 25-02-2017	2.00 P.M. to 5.00 P.M.	Computer Lab (1 st Floor Dept of Computer Sc.& Appls, Kurukshetra University, Kurukshetra

Note: - The registration of students will be held from 9.00 a.m. to 10.00 a.m. on the 1st day of PCP.

Last year questions papers are available on the website on the Directorate's Website [www. ddekuk.ac.in](http://www.ddekuk.ac.in)

1. Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus **50% attendance in the PCP are COMPULSORY** to become eligible to appear in the University examinations, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. **No change of PCP centre/batch will be entertained in any case.**
2. The candidates are also advised to pay the balance fee/2nd Installment fee and submit the deficient documents, if any, immediately to confirm the eligibility for appearing in the University examinations failing which they will not be allowed to appear in the University examinations.
3. The students will have to make their own arrangements for their boarding and lodging during the course of PCP. However, at Kurukshetra there are a number of "Dharamshalas and Yatri Niwas" of Haryana Tourism with mess facilities on the main road near the University which can be contacted for the purpose
4. In view of this, the candidates are advised to attend the PCP as per schedule given above. The Course Coordinator concerned Department will conduct a written test of 30 minutes duration each subject (Theory Papers) of UG Part-I/II/III, P.G. Part-I /II/III the courses of One year duration to meet the requirement 20% internal assessment. This test will be held in the last two days of PCPs 20 question of MCQs are required to be answered by candidates.
5. Those candidates who do not appear in internal assessment test or take late admission their 20% proportionate marks of the marks obtained in final examinations shall be treated as score of internal assessment. The marks of Internal Assessment once awarded will not be revised afterwards.

Deputy Registrar (DE)
for Director (DE)

Endst.No.DDE/S-III/DE-VI/16 59505-515 Dated: 3-2-17

Copy of the above is forwarded to the following for information and further necessary action:-

1. Supdt.-I/II/III/IV/V (DE)
2. DE-1A (S-II Section (DE) with the request to send required material for conduct of Test regarding 20% Internal Assessment, wherever necessary
3. Deputy Supdt.(DE) for the kind information of the Director (DE)
4. Steno to D.R. (DE) for the kind information of the Deputy Registrar (DE)
5. Computer Section
6. Inquiry (DE)
7. Online Section with the request to upload PCP letter in the website.

Deputy Registrar (DE)