

DIRECTORATE OF DISTANCE EDUCATION
KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A’ Grade, NAAC Accredited)

Speed Post/Regd.

No.DDE/S-II/DE-V/14/ _____
Dated: _____

To

The students of PGDCA
Session 2016-17

Subject: Conduct of Personal Contact Programme (PCP) of PGDCA (Theory & Practical) session 2016-17.

Memo:

The Personal Contact Programme for the candidates of PGDCA class enrolled with the Directorate of Distance Education during the session 2016-17 will be conducted as per schedule given below:-

Class	No. of Student	Section(s)/ Group(S)	Tenure	Timing	Venue
PGDCA (Theory)	100	4501-4600	1-12-16 To 15-12-16	9.00 a.m To 1.00 p.m.	Room no-102(first floor) Dept. of Computer Sc. & Appls., Kurukshetra University, Kurukshetra
PGDCA (Practical)	100	4501-4600	7-12-16 To 14-12-16	2.00 p.m. To 5.00 p.m.	Computer Lab(first floor) Directorate of Distance Education, Kurukshetra University Kurukshetra

Note: The Registration of the Students will be held from 9.00 A.M. to 10. A.M. on the first day of PCP.

- Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus 50% attendance in the PCP are COMPULSORY to become eligible to appear in the University examination, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. No change of PCP centre/batch will be entertained in any case.
- The candidates are also advised to pay the balance fee/2nd Instalment fee upto 2.2.2015 and submit the deficient documents, if any, immediately to confirm the eligibility for appearing in the University examination failing which they will not be allowed to appear in the University examinations.
- The students will have to make their own arrangements for their boarding and lodging during the course of PCP. However, at Kurukshetra there are a number of "Dharamshalas and Yatri Niwas" of Haryana Tourism with mess facilities on the main road near the University which can be contacted for the purpose.
- In view of this, the candidates are advised to attend the PCP as per schedule given above. The Course Coordinator concern Department will conduct a written test of 30 minutes duration each subject (Theory Papers) of UG Part-I/II, P.G. Part-I and the courses of One year duration to meet the requirement 20% internal assessment. This test will be held in the last two days of PCPs 20 question of MCQ are required to be answered by candidates.
- Those candidates who do not appear in internal assessment test or take late admission their 20% proportionate marks obtained in final examination shall be treated as score of internal assessment. The marks of internal assessment once awarded will not be revised afterall.

[Signature]
23/11/16
Deputy Registrar (DE)

Endst.No.DDE/S-III/DE-VI/16 35626-37 Dated: 23-11-16

Copy of the above is forwarded to the following for information and further necessary action:-

1. Supdt.-I/II/III/IV/V (DE)
2. DE-1A (S-II Section (DE) with the request to send required material for conduct of Test regarding 20% Internal Assessment, wherever necessary
3. Assistant to Director (DE) for the kind information of the Director (DE)
4. Steno to D.R.-I (DE) for the kind information of the Assistant Registrar (DE)
5. Steno to A.R.-II (DE) for the kind information of the Assistant Registrar (DE)
6. Computer Section
7. Inquiry (DE)
8. Online Section

Deputy Registrar (DE)