

**DIRECTORATE OF DISTANCE EDUCATION**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade NAAC Accredited)

No.DDE/S-II/DE-III/18/ \_\_\_\_\_

Dated \_\_\_\_\_

To

The students of PGDCA  
Session 2018-19 (Except N.E)

**Subject:** Conduct of Personal Contact Programme of PGDCA for the session 2018-19.

Memo:

The Personal Contact Programme for the candidates of class PGDCA, enrolled with the Directorate of Distance Education during the session 2018-19 will be conducted as per schedule given below:-

Class	Timing	Section(s)/Group (s)	Tenure of PCP	Venue
PGDCA (Theory)	9.00A.M. to 1.00 P.M.	I (232501-232600)	06-12-2018 to 20-12-2018	Room No. 102 (1 <sup>st</sup> floor) Dept. of Computer Sc. & Appls, Kurukshetra University, Kurukshetra
PGDCA (Practical)	2.00 P.M. to 5.00 P.M.	I (232501-232600)	12-12-2018 to 19-12-2018	Room No. 118 Computer Lab (1 <sup>st</sup> floor) Dept. of Computer Sc. & Appls, Kurukshetra , University, Kurukshetra

**Note:** -The registration of students will be held from 9.00 a.m. to 10.00 a.m. on the 1<sup>st</sup> day of PCP.

- Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus 50% attendance in the PCP are COMPULSORY to become eligible to appear in the University examination, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. No change of PCP center/batch will be entertained in any case.
- The candidates are also advised to pay the balance fee/2<sup>nd</sup> Installment fee upto 31-01-2019 and submit the deficient documents, if any, immediately to confirm the eligibility for appearing in the University examination failing which they will not be allowed to appear in the University examinations.
- The students will have to make their own arrangements for their boarding and lodging during the course of PCP. However, at Kurukshetra there are a number of "Dharamshalas and Yatri Niwas" of Haryana Tourism with mess facilities on the main road near the University which can be contacted for the purpose.
- In view of this, the candidates are advised to attend the PCP as per schedule given above. The Course Coordinator concern Department will conduct a written test of 30 minutes duration each subject (Theory Papers) of UG Part-I/II,II, III P.G. Part-I,II and the courses of One year duration to meet the requirement 20% internal assessment. This test will be held in the last two days of PCPs 20 question of MCQ are required to be answered by candidates.
- Those candidates who do not appear in internal assessment test or take late admission their 20% proportionate marks obtained in final examination shall be treated as score of internal assessment. The marks of internal assessment once awarded will not be revised afterward.

*Sdr*  
Deputy Registrar (DE)  
for Director (DE)

Endst.No.DDE/S-II/DE-III/18 52698-703 Dated: 3-12-18

Copy of the above is forwarded to the following for information and further necessary action:-

- Deputy Supdt.(DE) for the kind information of the Director (DE)
- Steno to D.R (DE) for office record.
- Computer Section
- Inquiry (DE)
- To be uploaded on the website. (Online Section)

*MK*  
Deputy Registrar (DE)  
for Director (DE)