

Centre for Internal Quality Assurance (2019-20)

Part - 1: Centre Details and Initiatives

1.1 Notification of Centre:

Date of the notification: 30-03-2021

Copy of the notification: [View](#)

1.2 Composition of Centre:

Sr No	Nomination as	Name	Designation	Specialization	Start Date	End Date
1	Head	PROF. SOM NATH SACHDEVA	VICE CHANCELLOR	NA	30-03-2021	31-03-2023
2	Member	PROF. M.C.GARG	PROFESSOR	FINANCE	30-03-2021	31-03-2023
3	Member	PROF. SATNAM SINGH SANDHU	PROFESSOR	COMPARATIVE LITERATURE (PUNJABI) AND ICT	30-03-2021	31-03-2023
4	Member	PROF. ANIL MITTAL	PROFESSOR	ACCOUNTING AND FINANCE	30-03-2021	31-03-2023
5	Member	PROF. TEJINDER SHARMA	PROFESSOR	MARKETING	30-03-2021	31-03-2023
6	Member	DR. SANJEEV SHARMA	REGISTRAR	LIBRARY SCIENCE	30-03-2021	31-03-2023
7	Member	DR. HARJEET SINGH	FINANCE OFFICER	FINANCE OFFICER	30-03-2021	31-03-2023
8	Member	Ms. SANGEETA SETHI	ASSOCIATE PROFESSOR	ENGLISH LITERATURE	30-03-2021	31-03-2023
9	Member	DR. PONMENI	MEMBER	TEACHING OF LIFE SCIENCE	30-03-2021	31-03-2023
10	Member	DR. KUSHWINDER KAUR	ASSISTANT PROFESSOR	THEORY OF FIRM	30-03-2021	31-03-2023
11	Member	DR. GEETIKA SANDHU	ASSISTANT PROFESSOR	FEMINISM	30-03-2021	31-03-2023
12	Member	PROF. MANJULA CHAUDHARY	DEAN ACADEMIC AFFAIRS	TOURISM MARKETING, TOURISM BEHAVIOR AND BUSINESS COMMUNICATION	30-03-2021	31-03-2023
13	Member	PROF. PAWAN SHARMA	MEMBER	ORGANIC CHEMISTRY	30-03-2021	31-03-2023

1.3 Number of meetings held and its approval:

Sr	Meeting	Name of Statutory	Meeting Date	Approval Date	View Minutes
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No		Authority			
1	01	VICE CHANCELLOR	31-03-2021	27-03-2021	View

1.4 Details of actions taken based on Objectives and Functions of CIQA:

Sr No	Function	Action taken by HEI
1	Maintenance of Quality in the services provided to the learners	Strict adherence to all quality enhancement measures being observed.
2	Continuous improvement	Periodic updating of syllabi and study material of the ODL programmes.
3	Identification of the key areas in which the HEI should maintain quality	To improve upon the quality of instruction imparted through blended mode.
4	Dissemination of information on quality assurance	Detailed information about recognition of all ODL courses and details of Annual Quality Assurance Report to be shared on DDE website.
5	Mechanisms for interaction and obtaining feedback	Face-to-face interaction during PCP, telephonic counselling and communication through dedicated mobile app.
6	Measures for qualitative improvement	Provision for testing through 20 percent internal assessment examination, annual revision and updating of content, easy access to library facilities and faculty at the directorate.
7	Ensuring Implementation of its recommendations through regular monitoring	CIQA has been set up to ensure the implementation of all quality control measures as per norms and recommendations of the commission.
8	Ensuring Participation of stakeholders	Active participation of experts as coordinators and lesson writers in liaising of teacher in charges.
9	Preparation of Programme Project Report and Information regarding any new programmes launched	Setting up of CIQA is a step towards preparing PPR of all the new ODL programmes being launched by the directorate.
10	Collection, collation and dissemination of accurate, complete and reliable statistics about the quality of the programmes	CIQA aims to disseminate information regarding the collected data on all ODL courses of the Directorate.

1.5 Quality Assurance:

Sr No	Objective	Yes/No	View
1	Whether the CIQA prepared a Programme Project Report for each programme as per norms and guidelines of the UGC?	No	-
2	Whether the Programme Project Report for each of the implemented programmes approved by the appropriate authority of the HEI; prior to its launch?	No	-
3	Whether a monitoring mechanism was put in place to ensure the proper implementation of Programme Project Reports?	No	-
4	Whether annual plans for quality enhancement were prepared and their implementation ensured?	No	-
5	Whether a mechanism was put into place to collect feedback from students and undertake its analysis and corrective actions thereof?	No	-
6	Has the CIQA organized workshops or seminars on quality related themes and Disseminated proceedings of such activities?	No	-
7	Whether all the learning centres were operationalized with prior approval of CIQA?	No	-

8	Whether the admission criteria and pass/fail criteria of ODL programmes is exactly identical to conventional programmes?	Yes	View
9	Whether the HEI has ensured compliance to the territorial jurisdiction norms as per Annexure IV of the UGC(ODL) Regulations, 2017	Yes	View
10	Whether the details of faculty in School or Centre for Distance Education of the Higher Educational Institutions and in the Learner Support Centres are declared on the website of the HEI and linked to Aadhaar details or other Government identifiers, as per Regulations 9(5) of the UGC (ODL) Regulations, 2017 (Provide explicit link address also)	Yes	View

1.6 Describe the mechanism implemented to ensure that the quality of ODL programmes matches with the quality of relevant programmes in conventional mode:

The syllabi, scheme of examination and duration of the courses and mode of examination adopted by the Directorate is same as that of the programmes offered in the conventional mode. The course content is developed in form of SLMs by the experts of the respective faculties of the Directorate and that of teaching departments of the conventional mode. Academic inputs in shape of study material are further strengthened by the face-to-face interaction facilitated through PCPs; introduction of internal assessment tests; submission of project reports etc. Each student is given the chance to see the results of internal examination. Also timely updating the course content in consonance with the changes in conventional mode is ensured. To maintain the printing quality the materials are proof-read and checked afresh for each academic session.

1.7 Describe the details of personal contact programmes implemented:

Sr No	Centre Name	Implemented Date	Student Attended
1	DIRECTORATE OF DISTANCE EDUCATION, KURUKSHETRA UNIVERSITY KURUKSHETRA	01-07-2019	17683
2	DIRECTORATE OF DISTANCE EDUCATION, KURUKSHETRA UNIVERSITY KURUKSHETRA	01-01-2020	2391

1.8 Mention the duration, credits and eligibility of programmes offered:

Sr No	Academic Session	Level	Name of Program	Duration	No. of Credits	Eligibility
1	July	Diploma	DIPLOMA IN YOGA	12 Months	0	Pass in 12th /10+2 examination from the Board of School Education, Haryana or any other examination recognized as equivalent thereto
2	July	Diploma	DIPLOMA IN GITA	12 Months	0	Pass in 12th/10+2 examination from the Board of School Education, Haryana or any other examination recognized as equivalent thereto.
3	July	PG Diploma	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION	12 Months	0	Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University
4	July	PG Diploma	POST GRADUATE DIPLOMA IN	12 Months	0	in Bachelor's Degree exam of

			EXPORT MARKETING MANAGEMENT			the Kurukshetra University or any other recognized University.
5	July	PG Diploma	POST GRADUATE DIPLOMA IN TAXATION	12 Months	0	Pass in Bachelor's Degree examination with 45% marks of Kurukshetra University or any other recognized University as equivalent thereto
6	July	PG Diploma	POST GRADUATE DIPLOMA IN BUSINESS ANALYTICS	12 Months	0	Pass in Bachelor's Degree examination of Kurukshetra University or any other recognized University as equivalent thereto
7	July	Certificate	CERTIFICATE COURSE IN COMPUTER APPLICATION	12 Months	0	Pass in 10+2 Examination in five subjects with English as one of the subjects from the Board of School Education, Haryana or any other examination recognized by this University as equivalent thereto. OR Pass in three-year Diploma Course examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto.
8	July	Certificate	CERTIFICATE COURSE IN URDU	12 Months	0	Pass in Matriculation examination from the Board of School Education, Haryana or any other examination recognized as equivalent thereto.
9	July	Diploma	DIPLOMA IN LIBRARY AND INFORMATION SCIENCE	12 Months	0	Pass in Matriculation/Higher Secondary/10+2 examinations in five subjects with English as one of the subjects from the Board of School Education, Haryana or any other examination recognized by this University as

						equivalent thereto.
10	July	PG Diploma	POST GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION	12 Months	0	Pass in Bachelor's Degree exam of the Kurukshetra University OR any other recognized University
11	July	PG Diploma	POST GRADUATE DIPLOMA IN CYBER LAW AND IPR	12 Months	0	Pass in Bachelor's Degree OR Master's degree in any discipline from Kurukshetra University or any other recognized University as equivalent thereto
12	July	PG Diploma	POST GRADUATE DIPLOMA IN ENVIRONMENT EDUCATION	12 Months	0	Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University
13	July	PG Diploma	POST GRADUATE DIPLOMA IN TRANSLATION	12 Months	0	Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University
14	July	PG Diploma	POST GRADUATE DIPLOMA IN HUMAN RIGHTS	12 Months	0	Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University
15	January	UG	BACHELOR OF ARTS	3 Years	0	Pass in Senior Secondary Certificate Examination (10+2 Standard) in five subjects of Board of School Education, Haryana OR any other examination recognized as equivalent thereto by the Kurukshetra University with English as one of the subjects. OR Pass in three-year Diploma Course examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto, with the subject of Communication Skill/English-I and Communication Skill/English - II.

16	January	UG	BACHELOR OF COMMERCE	3 Years	0	Pass in Senior Secondary Examination (10+2) in five subjects of the Board of School Education, Haryana or any other examination recognized as equivalent thereto by the Kurukshetra University with English as one of the subjects. OR Pass in three-year Diploma Course examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto, with the subject of Communication Skill/English-I and Communication Skill/English Language-II.
17	January	UG	BACHELOR OF COMPUTER APPLICATION	3 Years	0	Pass in Senior Secondary Certificate Examination (10+2 standard) of Board of School Education Haryana or any other examination recognized as equivalent thereto by the Kurukshetra University in five subjects including the subjects of English and Mathematics. OR Pass in three year Diploma Course examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto.
18	January	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	1 Years	0	Pass in Bachelor's or Master's Degree exam of the Kurukshetra University or any other recognized

						University
19	January	UG	BACHELOR OF EDUCATION	2 Years	0	(i) Bachelor/Master's degree from a recognized University with atleast 50% marks in aggregate (47.5% in case of SC/ST/Blind/Physically Handicapped candidates) OR 55% in case of BE/B.Tech(52.25% in case of SC/ST/Blind/Physically Handicapped candidates) as per directions of Hon'ble Supreme Court of India. (iii) Trained in-service teachers in elementary education. (iv) (iii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode. (iv) The reservation for SC/ST/EWSs/OBC /PWD and other categories shall be as per the rules of Haryana Govt. (v) Only in service teachers working in any Recognized Government/Aided /Private School/Educational Institution are eligible.
20	January	PG	MASTER OF ARTS IN HINDI	2 Years	0	Pass in Bachelor's Degree examination OR Shastri examination (new scheme) of three year duration of Kurukshetra University or of any other recognized University .
21	January	PG	MASTER OF ARTS IN ENGLISH	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University.
22	January	PG	MASTER OF ARTS IN SANSKRIT	2 Years	0	Pass in Bachelor's Degree examination with the subject as Sanskrit in all three parts OR Shastri (Vishishtha with English) of

						Kurukshetra University OR of any other recognized University, provide that that candidates must have passed the subject of Sanskrit (compulsory or elective) at Degree level.
23	January	PG	MASTER OF ARTS IN PANJABI	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University
24	January	PG	MASTER OF ARTS IN POLITICAL SCIENCE	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University
25	January	PG	MASTER OF ARTS IN PHILOSOPHY	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University
26	January	PG	MASTER OF ARTS IN PUBLIC ADMINISTRATION	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University.
27	January	PG	MASTER OF ARTS IN HISTORY	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University
28	January	PG	MASTER OF ARTS IN ECONOMICS	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University
29	January	PG	M.SC. IN MATHEMATICS	2 Years	0	Pass in B.A./B.Sc. with Mathematics as one of the subjects OR B.A.(Hons.)/B.Sc.(Hons.) in Mathematics examination of Kurukshetra

						University OR of any other recognized University
30	January	PG	M.SC. IN GEOGRAPHY	2 Years	0	Pass in B.A./B.Sc. with Geography as one of the subjects OR B.A.(Hons.)/B.Sc. (Hons.) in Geography examination of Kurukshetra University OR of any other recognized University
31	January	PG	MASTER OF COMMERCE	2 Years	0	Pass in Bachelor's Degree exam. in Commerce OR Arts/Science with Economics/Mathematics OR BBA/BIM/BTM of Kurukshetra University or any other recognized University
32	January	PG	Master of Computer Applications	3 Years	0	Pass in Bachelor's degree examination of Kurukshetra University OR any other recognized University
33	January	PG	Master of Business Administration	2 Years	0	Pass in Bachelor's degree examination of Kurukshetra University OR any other recognized University
34	January	PG	Master of Library and Information Sciences	1 Years	0	Pass in Bachelor's Degree in Library and Information Science (B.Lib. and Inf. Science) of Kurukshetra University OR any other recognized University
35	January	PG	Master of Arts	2 Years	0	Pass in Bachelor's degree examination of Kurukshetra University OR of any other recognized University
36	January	PG	Masters of Arts	2 Years	0	A person who has passed one of the following examinations shall be eligible to join the course : (i) B.A. (Hons.) in Education OR (ii) Bachelor Degree in any discipline with

						atleast 50% marks in aggregate or 45% marks in the subject of Education.
37	January	PG	Masters of Arts	2 Years	0	Pass in Bachelor's Degree examination of Kurukshetra University OR any other recognized University. Provided further that the candidates shall be required to pass both the parts of the course within four years from their admission to this course

1.9 Describe the details of in-semester and end semester assessments/examinations conducted with the actions taken to ensure sanctity of the examinations:

Sr No	Objective	Yes/No
1	Whether examination centre centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students	Yes
2	Whether the number of examination centres in a city or State are proportionate to the student enrollment from the region	Yes
3	Whether building and grounds of the examination centre are clean and in good condition	Yes
4	Whether the examination centre have an examination hall with adequate seating capacity and basic amenities	Yes
5	Whether fire extinguishers are in working order, locations well marked and easily accessible. Further, are emergency exits clearly identified and clear of obstructions	Yes
6	Whether the examination centre provides adequate lighting, ventilation and comfortable seating. Further, is the safety and security of the examination centre ensured	Yes
7	Whether restrooms located in the same building as the examination centre, and restrooms are clean, supplied with necessary items, and in working order	Yes
8	Whether the provision of drinking water is made for learners	Yes
9	Whether adequate parking is available near the examination centre	Yes
10	Whether facilities for Persons with Disabilities are available	Yes

1.10 Total Students enrolled and fees during Academic Session 2019-20:

Sr No	Academic Session	Level	Name of Program	Number of students	Programme Fee (Rs.)
1	July	Certificate	CERTIFICATE COURSE	23	8100

			IN COMPUTER APPLICATION		
2	July	Certificate	CERTIFICATE COURSE IN URDU	7	3500
3	July	Diploma	DIPLOMA IN LIBRARY AND INFORMATION SCIENCE	63	9500
4	July	Diploma	DIPLOMA IN YOGA	152	5500
5	July	Diploma	DIPLOMA IN GITA	15	5500
6	July	PG Diploma	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION	134	16600
7	July	PG Diploma	POST GRADUATE DIPLOMA IN EXPORT MARKETING MANAGEMENT	18	8200
8	July	PG Diploma	POST GRADUATE DIPLOMA IN TAXATION	11	20600
9	July	PG Diploma	POST GRADUATE DIPLOMA IN BUSINESS ANALYTICS	16	20600
10	July	PG Diploma	POST GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION	55	9600
11	July	PG Diploma	POST GRADUATE DIPLOMA IN CYBER LAW AND IPR	35	10600
12	July	PG Diploma	POST GRADUATE DIPLOMA IN ENVIRONMENT EDUCATION	77	8200
13	July	PG Diploma	POST GRADUATE DIPLOMA IN TRANSLATION	37	6200
14	July	PG Diploma	POST GRADUATE DIPLOMA IN HUMAN RIGHTS	13	10600
15	January	UG	BACHELOR OF COMPUTER APPLICATION	6	13500
16	January	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	78	9500
17	January	UG	BACHELOR OF EDUCATION	168	30500
18	January	PG	MASTER OF ARTS IN PUBLIC ADDMINISTRATION	27	8000
19	January	PG	MASTER OF ARTS IN	72	8000

			HISTORY		
20	January	PG	MASTER OF ARTS IN ECONOMICS	17	8000
21	January	PG	M.SC. IN MATHEMATICS	41	8000
22	January	PG	M.SC. IN GEOGRAPHY	74	8000
23	January	PG	MASTER OF COMMERCE	170	9400
24	January	UG	BACHELOR OF ARTS	528	5300
25	January	UG	BACHELOR OF COMMERCE	36	5900
26	January	PG	MASTER OF ARTS IN HINDI	33	8000
27	January	PG	MASTER OF ARTS IN ENGLISH	67	8000
28	January	PG	MASTER OF ARTS IN SANSKRIT	25	6000
29	January	PG	MASTER OF ARTS IN PANJABI	37	6000
30	January	PG	MASTER OF ARTS IN POLITICAL SCIENCE	99	8000
31	January	PG	MASTER OF ARTS IN PHILOSOPHY	12	6000
32	January	PG	Master of Computer Applications	0	16600
33	January	PG	Master of Business Administration	56	25600
34	January	PG	Master of Library and Information Sciences	63	10600
35	January	PG	Master of Science	25	16600
36	January	PG	Master of Arts	18	9600
37	January	PG	Masters of Arts	29	16600
38	January	PG	Masters of Arts	8	8200
			Total	2345	

Part - 2: Programme Recognition and Admission Details

2.1 Number of programmes recognized during Academic Session 2019-20:

Number of programmes recognized from July, 2019 academic session and a copy of the UGC recognition letter:

Number of programmes: 40

Copy of the UGC recognition letter: [View](#)

Number of programmes recognized from January, 2020 academic session and a copy of the UGC recognition letter:

Number of programmes: 40

Copy of the UGC recognition letter: [View](#)

2.2 Number of programmes started as per clause 1(v) of Regulation 8 of UGC(ODL) Regulations, 2017:

Sr No	Academic Session	Level	Name of Program	Duration	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authorities	UGC Recognition Letter No. and date	No. of Learning Support Centres Operationalized	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1	July	Certificate	CERTIFICATE COURSE IN COMPUTER APPLICATION	12 Months	01-07-1998	CATEGORY ONE DATED 30-10-2017	0	13	10	0	23
2	July	Certificate	CERTIFICATE COURSE IN URDU	12 Months	01-07-2005	CATEGORY ONE DATED 30-10-2017	0	4	3	0	7
3	July	Diploma	DIPLOMA IN LIBRARY AND INFORMATION SCIENCE	12 Months	01-07-1994	CATEGORY ONE DATED 30-10-2017	0	32	31	0	63
4	July	Diploma	DIPLOMA IN YOGA	12 Months	01-07-2018	CATEGORY ONE DATED 30-10-2017	0	93	59	0	152
5	July	Diploma	DIPLOMA IN GITA	12 Months	01-07-2018	CATEGORY ONE DATED 30-10-2017	0	12	3	0	15
6	July	PG Diploma	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION	12 Months	01-07-1994	CATEGORY ONE DATED 30-10-2017	0	84	50	0	134
7	July	PG Diploma	POST GRADUATE DIPLOMA IN EXPORT MARKETING MANAGEMENT	12 Months	01-07-1999	CATEGORY ONE DATED 30-10-2017	0	9	9	0	18
8	July	PG Diploma	POST GRADUATE DIPLOMA IN TAXATION	12 Months	01-07-2018	CATEGORY ONE DATED 30-10-2017	0	5	4	0	9
9	July	PG Diploma	POST GRADUATE DIPLOMA IN BUSINESS ANALYTICS	12 Months	01-07-2018	CATEGORY ONE DATED 30-10-2017	0	12	4	0	16
10	July	PG Diploma	POST GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION	12 Months	01-07-1994	CATEGORY ONE DATED 30-10-2017	0	40	14	0	54

11	July	PG Diploma	POST GRADUATE DIPLOMA IN CYBER LAW AND IPR	12 Months	01-07-2018	CATEGORY ONE DATED 30-10-2017	0	26	9	0	35
12	July	PG Diploma	POST GRADUATE DIPLOMA IN ENVIRONMENT EDUCATION	12 Months	01-07-1997	CATEGORY ONE DATED 30-10-2017	0	50	28	0	78
13	July	PG Diploma	POST GRADUATE DIPLOMA IN TRANSLATION	12 Months	01-07-1997	CATEGORY ONE DATED 30-10-2017	0	19	18	0	37
14	July	PG Diploma	POST GRADUATE DIPLOMA IN HUMAN RIGHTS	12 Months	01-07-2018	CATEGORY ONE DATED 30-10-2017	0	6	7	0	13
15	January	PG	Master of Computer Applications	3 Years	01-07-2002	CATEGORY ONE DATED 30-10-2017	0	0	0	0	0
16	January	PG	MASTER OF ARTS IN HINDI	2 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	27	6	0	33
17	January	UG	BACHELOR OF ARTS	3 Years	01-07-1976	CATEGORY ONE DATED 30-10-2017	0	483	45	0	528
18	January	UG	BACHELOR OF COMMERCE	3 Years	01-07-1994	CATEGORY ONE DATED 30-10-2017	0	30	6	0	36
19	January	UG	BACHELOR OF COMPUTER APPLICATION	3 Years	01-07-1999	CATEGORY ONE DATED 30-10-2017	0	6	0	0	6
20	January	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	1 Years	01-07-1994	CATEGORY ONE DATED 30-10-2017	0	38	39	0	77
21	January	UG	BACHELOR OF EDUCATION	2 Years	01-07-2007	CATEGORY ONE DATED 30-10-2017	0	84	84	0	168
22	January	PG	MASTER OF ARTS IN ENGLISH	2 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	49	18	0	67
23	January	PG	MASTER OF ARTS IN SANSKRIT	2 Years	01-07-1993	CATEGORY ONE DATED 30-10-2017	0	15	10	0	25
24	January	PG	MASTER OF ARTS IN PANJABI	2 Years	01-07-1993	CATEGORY ONE DATED 30-10-2017	0	23	14	0	37
25	January	PG	MASTER OF ARTS IN POLITICAL	2 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	78	21	0	99

			SCIENCE								
26	January	PG	MASTER OF ARTS IN PHILOSOPHY	2 Years	01-07-2008	CATEGORY ONE DATED 30-10-2017	0	10	2	0	12
27	January	PG	MASTER OF ARTS IN PUBLIC ADMINISTRATION	2 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	24	3	0	27
28	January	PG	MASTER OF ARTS IN HISTORY	2 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	58	14	0	72
29	January	PG	MASTER OF ARTS IN ECONOMICS	2 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	11	6	0	17
30	January	PG	M.SC. IN MATHEMATICS	2 Years	01-07-1993	CATEGORY ONE DATED 30-10-2017	0	21	20	0	41
31	January	PG	M.SC. IN GEOGRAPHY	2 Years	01-07-2001	CATEGORY ONE DATED 30-10-2017	0	44	30	0	74
32	January	PG	MASTER OF COMMERCE	2 Years	01-07-1995	CATEGORY ONE DATED 30-10-2017	0	52	118	0	170
33	January	PG	Master of Science	2 Years	01-07-2001	CATEGORY ONE DATED 30-10-2017	0	14	11	0	25
34	January	PG	Master of Business Administration	2 Years	01-07-2002	CATEGORY ONE DATED 30-10-2017	0	40	14	0	54
35	January	PG	Master of Library and Information Sciences	1 Years	01-07-1992	CATEGORY ONE DATED 30-10-2017	0	0	0	0	0
36	January	PG	Master of Arts	2 Years	01-07-2002	CATEGORY ONE DATED 30-10-2017	0	14	4	0	18
37	January	PG	Masters of Arts	2 Years	01-07-2003	CATEGORY ONE DATED 30-10-2017	0	7	22	0	29
38	January	PG	Masters of Arts	2 Years	01-07-2009	CATEGORY ONE DATED 30-10-2017	0	6	2	0	8

2.3 LSC wise enrolment details:

1. Name of College/institute where LSC is established: NA

Address of College/institute where LSC is established: NA

Name of HEI to which College/institute is affiliated (where LSC is established): NA

Whether the College/institute is private or Govt (where LSC is established): Government

Coordinator Details: NA (NA) and Contact: NA

Programmes offered: CERTIFICATE COURSE IN COMPUTER APPLICATION

Total enrolled student: 0

No. of Counsellors: 1

Sr No	Counsellor Name	Qualification	Contact Details
1	NA	NA	NA

Part - 3: Results and Student Progression

Sr No	Academic Session	Level	Name of Programme	No. of students admitted	No. of students appeared in exams	No. of students progressed to next semester	% of students passed	% of students passed in first class
1	July	PG Diploma	POST GRADUATE DIPLOMA IN TRANSLATION	37	28	6	21	100
2	January	UG	BACHELOR OF ARTS	528	0	0	0	0
3	January	PG	MASTER OF ARTS IN POLITICAL SCIENCE	99	0	0	0	0
4	January	PG	MASTER OF COMMERCE	170	0	0	0	0
5	January	PG	Master of Business Administration	60	0	0	0	0
6	January	PG	MASTER OF ARTS IN ECONOMICS	17	0	0	0	0
7	July	PG Diploma	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION	134	120	0	72.5	66.67
8	July	PG Diploma	POST GRADUATE DIPLOMA IN EXPORT MARKETING MANAGEMENT	18	17	0	47.05	47.05
9	July	PG Diploma	POST GRADUATE DIPLOMA IN TAXATION	11	11	0	0	0
10	July	Diploma	DIPLOMA IN GITA	15	0	0	0	0
11	July	Certificate	CERTIFICATE COURSE IN COMPUTER	23	15	0	86.66	86.66

			APPLICATION					
12	July	Certificate	CERTIFICATE COURSE IN URDU	7	6	0	85.71	85.71
13	July	Diploma	DIPLOMA IN LIBRARY AND INFORMATION SCIENCE	63	51	0	0	0
14	July	Diploma	DIPLOMA IN YOGA	152	119	0	61.34	43.57
15	July	Diploma	DIPLOMA IN GITA	15	12	0	100	83.33
16	July	PG Diploma	POST GRADUATE DIPLOMA IN BUSINESS ANALYTICS	16	12	4	33	100
17	July	PG Diploma	POST GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION	54	46	42	91	98
18	July	PG Diploma	POST GRADUATE DIPLOMA IN CYBER LAW AND IPR	35	0	0	0	0
19	July	PG Diploma	POST GRADUATE DIPLOMA IN ENVIRONMENT EDUCATION	77	70	0	75.71	70
20	January	UG	BACHELOR OF COMMERCE	36	0	0	0	0
21	January	UG	BACHELOR OF COMPUTER APPLICATION	6	0	0	0	0
22	January	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	78	0	0	0	0
23	January	UG	BACHELOR OF EDUCATION	168	0	0	0	0
24	January	PG	Master of Library and Information Sciences	63	0	0	0	0

25	January	PG	MASTER OF ARTS IN ENGLISH	67	0	0	0	0
26	January	PG	MASTER OF ARTS IN HINDI	33	0	0	0	0
27	January	PG	MASTER OF ARTS IN HISTORY	72	0	0	0	0
28	January	PG	MASTER OF ARTS IN PANJABI	37	0	0	0	0
29	January	PG	MASTER OF ARTS IN PHILOSOPHY	12	0	0	0	0
30	January	PG	MASTER OF ARTS IN POLITICAL SCIENCE	99	0	0	0	0
31	January	PG	MASTER OF ARTS IN PUBLIC ADMINISTRATION	27	0	0	0	0
32	January	PG	MASTER OF ARTS IN SANSKRIT	25	0	0	0	0
33	January	PG	MASTER OF COMMERCE	170	0	0	0	0
34	January	PG	M.SC. IN GEOGRAPHY	74	0	0	0	0
35	January	PG	M.SC. IN MATHEMATICS	41	0	0	0	0

Part - 4.1: Compliance status of Regulations 7 of UGC(ODL) Regulations, 2017 – Self-regulation through disclosures, declarations and reports:

Sr No	Provision	Yes/No with explicit link address
1	Declaration by an authorized signatory has been displayed on HEI website authenticating that the documents from sr. no. '2' to '14' have been uploaded on the HEI website?	Yes ddekuk.ac.in
2	The establishing Act and Statutes thereunder or the Memorandum of Association, as the case may be or both of the Higher Educational Institution, empowering it to offer programs in Open and Distance Learning mode	Yes
3	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes
4	Programme details including brochures or programme guides with information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure etc.	Yes
5	Programme-wise information on syllabus, suggested readings, contact points for counseling, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details, their working hours and counseling schedule etc.	Yes

6	Important schedules or date-sheets for admissions, registration, re-registration, counseling, assignments and feedback thereon, examinations, result declarations etc.	Yes
7	Detailed strategy plan related to On-line course delivery, if any including learning materials offered through On-line and learner assessment system and quality assurance practices of e-learning programmes	Yes
8	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes
9	Information regarding any new programmes launched and those proposed for the next two years	Yes
10	Data of year-wise or programme-wise student enrolment details and degrees or certificates or diplomas or post graduate diplomas awarded	Yes
11	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated, source of Self Learning Material, references of Self Learning Material, etc	Yes
12	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of 'on-line' interaction with learners providing hyperlink support	No
13	List of the 'Learner Support Centres' along with the number of students Period of the admission process along with the academic session and dates of the term end examinations	No
14	List of the 'Examination Centres' along with the number of students in each centre who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner	Yes

Part - 4.2: HEI shall mention the process followed for monitoring of Examination to ensure sanctity of examinations, including the following:

- i) No. of examination centres inspected during conduct of exam.
- ii) No. of cases of unfair means reported.
- iii) Disciplinary action taken.
- iv) Detail of observer of the examination centres appointed by HEI and its reports.

NIL

Part - 5: Compliance status of Academic and Infrastructural Requirements – As per Annexure - V of UGC(ODL) Regulations, 2017:

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-VI of the Regulations. In addition, the faculty details shall be provided in the following format:

1. BACHELOR OF LIBRARY AND INFORMATION SCIENCE Academic Session: January Level: UG				No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jyotsna Gupta (Assistant Professor)	Regular	07/11/2007	Teaching: 158 Months Industrial: 0 Months	116011

2. MASTER OF ARTS IN ECONOMICS

Academic Session: January		Level: PG		No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Kushwinder Kaur (Assistant Professor)	Regular	15/05/2012	Teaching: 138 Months Industrial: 0 Months	103141

3. MASTER OF ARTS IN PUBLIC ADMINISTRATION Academic Session: January		Level: PG		No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	RAJESH KUMAR (CHAIRPERSON)	Regular	19/07/2018	Teaching: 288 Months Industrial: 0 Months	208558

4. POST GRADUATE DIPLOMA IN COMPUTER APPLICATION Academic Session: July		Level: PG Diploma		No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	RAKESH KUMAR (PROFESSOR)	Regular	12/06/2017	Teaching: 317 Months Industrial: 0 Months	242250

5. POST GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION Academic Session: July		Level: PG Diploma		No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jyoti (Assistant Professor)	Contractual	23/08/2013	Teaching: 90 Months Industrial: 0 Months	27000

6. POST GRADUATE DIPLOMA IN HUMAN RIGHTS Academic Session: July		Level: PG Diploma		No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jyoti (Assistant Professor)	Contractual	23/08/2013	Teaching: 72 Months Industrial: 0 Months	27000

7. BACHELOR OF EDUCATION Academic Session: January		Level: UG		No. of Fulltime Dedicated Faculty: 2	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. G. Ponmeni (Assistant Professor)	Regular	26/07/2007	Teaching: 240 Months Industrial: 0 Months	122797
2	Mrs. Meenakshi Chahal (Assistant Professor)	Regular	01/08/2007	Teaching: 156 Months Industrial: 0 Months	111111

8. DIPLOMA IN LIBRARY AND INFORMATION SCIENCE Academic Session: July		Level: Diploma		No. of Fulltime Dedicated Faculty: 1	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jyotsna Gupta (Assistant Professor)	Regular	07/11/2007	Teaching: 158 Months Industrial: 0 Months	116011

9. Master of Library and Information Sciences
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jyotsna Gupta (Assistant Professor)	Regular	07/11/2007	Teaching: 158 Months Industrial: 0 Months	116011

10. POST GRADUATE DIPLOMA IN ENVIRONMENT EDUCATION
Academic Session: July

Level: PG Diploma

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Manju (Assistant Professor)	Contractual	15/11/2007	Teaching: 144 Months Industrial: 0 Months	27000

11. BACHELOR OF ARTS
Academic Session: January

Level: UG

No. of Fulltime Dedicated Faculty: 10

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Ms. Sangeeta Sethi (Associate Prof.)	Regular	17/09/1984	Teaching: 432 Months Industrial: 0 Months	233479
2	Dr. Kamraj Sindhu (Assistant Professor)	Regular	10/08/2004	Teaching: 204 Months Industrial: 0 Months	135000
3	Dr. Geetika Sandhu (Assistant Professor)	Regular	24/02/2011	Teaching: 144 Months Industrial: 0 Months	131125
4	Dr. Kuldeep Singh (Assistant Professor)	Regular	30/03/2012	Teaching: 29 Months Industrial: 0 Months	103750
5	Dr. Kushwinder Kaur (Assistant Professor)	Regular	15/05/2012	Teaching: 138 Months Industrial: 0 Months	103141
6	Dr. Jitender Acharya (Assistant Professor)	Regular	26/08/2016	Teaching: 47 Months Industrial: 0 Months	76933
7	Dr. Jyoti (Assistant Professor)	Contractual	23/08/2013	Teaching: 72 Months Industrial: 0 Months	27000
8	Dr. Sukhjot Kaur (Assistant Professor)	Contractual	11/09/2012	Teaching: 101 Months Industrial: 0 Months	27000
9	Dr. Manju (Assistant Professor)	Contractual	15/11/2007	Teaching: 144 Months Industrial: 0 Months	27000
10	PREM KUMAR (PROFESSOR)	Regular	18/01/2011	Teaching: 271 Months Industrial: 0 Months	202474

12. MASTER OF ARTS IN HINDI
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Kamraj Sindhu (Assistant professor)	Regular	10/08/2004	Teaching: 204 Months Industrial: 0 Months	135000

13. BACHELOR OF ARTS
Academic Session: January

Level: UG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	SANGEETA SETHI (ASSOCIATE PROFESSOR)	Regular	01/03/2018	Teaching: 444 Months Industrial: 0 Months	233479

14. CERTIFICATE COURSE IN URDU
Academic Session: July

Level: Certificate

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	SANGEETA SETHI (ASSOCIATE PROFESSOR)	Regular	06/07/2010	Teaching: 444 Months Industrial: 0 Months	233479

15. MASTER OF ARTS IN ENGLISH
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 2

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Ms. Sangeeta Sethi (Associate Professor)	Regular	17/09/1984	Teaching: 432 Months Industrial: 0 Months	233479
2	Dr. Geetika Sandhu (Assistant Professor)	Regular	24/02/2011	Teaching: 144 Months Industrial: 0 Months	131125

16. MASTER OF ARTS IN SANSKRIT
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jitender Acharya (Assistant professor)	Regular	26/08/2016	Teaching: 47 Months Industrial: 0 Months	76933

17. MASTER OF ARTS IN PANJABI
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Sukhjit Kaur (Assistant Professor)	Contractual	11/09/2012	Teaching: 101 Months Industrial: 0 Months	27000

18. MASTER OF ARTS IN PUBLIC ADMINISTRATION
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Jyoti (Assistant Professor)	Contractual	23/08/2013	Teaching: 72 Months Industrial: 0 Months	27000

19. MASTER OF ARTS IN HISTORY
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	Dr. Kuldeep Singh (Assistant Professor)	Regular	30/03/2012	Teaching: 29 Months Industrial: 0 Months	103750

20. MASTER OF ARTS IN HINDI
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	SUBHASH CHANDER (PROFESSOR)	Regular	27/09/2019	Teaching: 165 Months Industrial: 0 Months	250500

21. MASTER OF ARTS IN ENGLISH
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	RASHMI VERMA (CHAIRPERSON)	Regular	0	Teaching: 123 Months Industrial: 0 Months	208558

22. MASTER OF ARTS IN SANSKRIT
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	KRISHNA DEVI (CHAIRPERSON)	Regular	30/04/2019	Teaching: 354 Months Industrial: 0 Months	250500

23. MASTER OF ARTS IN PANJABI
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	PARAMJIT KAUR SIDHU (ASSISTANT PROFESSOR)	Regular	25/04/2019	Teaching: 107 Months Industrial: 0 Months	103141

24. MASTER OF ARTS IN POLITICAL SCIENCE
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	VIKAS SABHARWAL (CHAIRPERSON)	Regular	27/10/2018	Teaching: 177 Months Industrial: 0 Months	119287

25. MASTER OF ARTS IN ECONOMICS
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	NEERA VERMA (CHAIRPERSON)	Regular	06/09/2019	Teaching: 435 Months Industrial: 0 Months	240552

26. M.SC. IN GEOGRAPHY
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	OMBIR SINGH (CHAIRPERSON)	Regular	15/10/2019	Teaching: 144 Months Industrial: 0 Months	210000

27. Master of Computer Applications
Academic Session: January

Level: PG

No. of Fulltime Dedicated Faculty: 2

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	RAKESH KUMAR (CHAIRPERSON)	Regular	12/06/2017	Teaching: 317 Months Industrial: 0 Months	242250
2	RAJENDER NATH (PROFESSOR)	Regular	0	Teaching: 386 Months Industrial: 0 Months	258000

28. Master of Library and Information Sciences
 Academic Session: January Level: PG No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	ASHU SHOKEEN (PROFESSOR)	Regular	24/09/2019	Teaching: 420 Months Industrial: 0 Months	248806

29. Master of Business Administration
 Academic Session: January Level: PG No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	RAMESH CHANDER (PROFESSOR)	Regular	20/11/2018	Teaching: 315 Months Industrial: 0 Months	243250
2	ANIL MITTAL (PROFESSOR)	Regular	0	Teaching: 284 Months Industrial: 0 Months	216250
3	RAVI BHUSHAN (PROFESSOR)	Regular	10/05/2019	Teaching: 350 Months Industrial: 0 Months	250500

30. Master of Arts
 Academic Session: January Level: PG No. of Fulltime Dedicated Faculty: 7

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	SUNIL KUMAR (PROFESSOR)	Regular	23/09/2019	Teaching: 221 Months Industrial: 0 Months	185392
2	SUSHILA CHAUHAN (PROFESSOR)	Regular	01/07/2018	Teaching: 176 Months Industrial: 0 Months	164098
3	BINDU SHARMA (PROFESSOR)	Regular	01/05/2019	Teaching: 306 Months Industrial: 0 Months	208558
4	ASHOK KUMAR (ASSISTANT PROFESSOR)	Regular	0	Teaching: 169 Months Industrial: 0 Months	119287
5	SUMITA CHAUDHARY (PROFESSOR)	Regular	01/09/2009	Teaching: 164 Months Industrial: 0 Months	241552
6	RAJVIR SINGH (ASSOCIATE PROFESSOR)	Regular	18/08/2020	Teaching: 229 Months Industrial: 0 Months	185875
7	ANAMIKA GIRDHAR (PROFESSOR)	Regular	10/10/2019	Teaching: 317 Months Industrial: 0 Months	221194

31. BACHELOR OF COMMERCE
 Academic Session: January Level: UG No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	NEELAM RANI (PROFESSOR)	Regular	01/03/2013	Teaching: 314 Months Industrial: 0 Months	241552

32. POST GRADUATE DIPLOMA IN TAXATION
 Academic Session: July Level: PG Diploma No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	SUBHASH CHAND (PROFESSOR)	Regular	01/07/2018	Teaching: 271 Months Industrial: 0 Months	210000

33. MASTER OF ARTS IN HISTORY
 Academic Session: January Level: PG No. of Fulltime Dedicated Faculty: 1

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	AMARJEET SINGH (PROFESSOR)	Regular	0	Teaching: 362 Months Industrial: 0 Months	243250

34. M.SC. IN MATHEMATICS Academic Session: January		Level: PG	No. of Fulltime Dedicated Faculty: 1		
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	A.K. VASHISTH (PROFESSOR)	Regular	20/06/2018	Teaching: 324 Months Industrial: 0 Months	258000

35. MASTER OF COMMERCE Academic Session: January		Level: PG	No. of Fulltime Dedicated Faculty: 1		
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	TAJENDER SHARMA (PROFESSOR)	Regular	10/05/2019	Teaching: 271 Months Industrial: 0 Months	215250

36. BACHELOR OF EDUCATION Academic Session: January		Level: UG	No. of Fulltime Dedicated Faculty: 1		
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	G.PONMENI (ASSISTANT PROFESSOR)	Regular	01/04/2011	Teaching: 164 Months Industrial: 0 Months	122797

37. DIPLOMA IN YOGA Academic Session: July		Level: Diploma	No. of Fulltime Dedicated Faculty: 1		
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	ANAMIKA GIRDHAR (PROFESSOR)	Regular	10/10/2019	Teaching: 317 Months Industrial: 0 Months	221194

38. DIPLOMA IN GITA Academic Session: July		Level: Diploma	No. of Fulltime Dedicated Faculty: 1		
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	ANAMIKA GIRDHAR (PROFESSOR)	Regular	10/10/2019	Teaching: 317 Months Industrial: 0 Months	221194

39. POST GRADUATE DIPLOMA IN EXPORT MARKETING MANAGEMENT Academic Session: July		Level: PG Diploma	No. of Fulltime Dedicated Faculty: 1		
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	TAJINDER SHARMA (PROFESSOR)	Regular	29/07/1999	Teaching: 271 Months Industrial: 0 Months	215250

Part - 6: Compliance status of 'Quality Assurance Guidelines of Learning Material in Multiple Media, Curriculum and Pedagogy' – As per Annexure - VII of UGC(ODL) Regulations, 2017:

HEI shall mention compliance details against the requirements in terms of Learning material (Print Media), Audio-Video Material: Quality Standards, Online Material: Quality Standards, Computer-based material: Quality Standards and Curriculum and Pedagogy: Quality Standards, as mentioned in the Annexure-VII of the Regulations.

(i) Self Learning Material in print only for all the programmes has been prepared in accordance with the requisite guidelines as mentioned in Annexure-VII of UGC (ODL) Regulations 2017. Periodic updating, editing and verification of content of SLMs is regular feature of the Directorate. (ii) The viability, sustainability and effectiveness of all courses is assessed by the subject experts from time-to-time. (iii) The syllabi, curriculum and pedagogy is same as that of the conventional programmes.

Part - 7: Compliance status of 'Guidelines on preparation of Self-learning Material' – As per Annexure - VIII of UGC (ODL) Regulations, 2017:

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

(i) Self Learning Material in print format are developed in a learner centric manner with clear learning objectives for self-learning and self-assessment. (ii) The SLMs for all the courses are developed according to the syllabi prescribed by the respective Boards of Studies and approved by the Academic Council of the University. (iii) The structure of the SLMs is self-explanatory as it covers introduction, objectives, presentation, self-assessment exercises to enable the learner to comprehend the content through the illustrations and exercises specifically designed to enhance learning.

Part - 8: Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - IX of UGC(ODL) Regulations, 2017:

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

(i) All the programmes are introduced in line with the PPRs prepared by the concerned programmes coordinators duly approved by the advisory committee of the Directorate. (ii) Programme Project Reports (PPR) for all new programmes will be duly prepared as per Annexure IX.

Part - 9: Compliance status of 'Guidelines on Learner Support Centre' – As per Annexure - X of UGC(ODL) Regulations, 2017:

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

(i) No existing practice of having LSCs as the University protocol does not permit third party involvement. However, the HEI depends on colleges and teaching departments of the university for PCP, content development and to conduct examination for the effectiveness of its ODL programmes. (ii) Also learner support services are facilitated from within the premises of the Directorate. All the relevant information of the courses at all levels i.e. admissions, contact programmes, counselling, examinations and results etc. are uploaded on the website of the Directorate.

Part - 10: Compliance status of 'Guidelines on Learner Support Centre' – As per Annexure - X of UGC(ODL) Regulations, 2017:

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

(i) Learners' queries and grievances are aptly addressed through easy access to the director, administrative staff as well as teaching faculty of the HEI via phone calls and e-mails. (ii) All the phone numbers and e-mail ids are available on the website of Directorate. In addition to this, there is an inquiry office to attend to telephone calls of learners. (iii) A suggestion box has been placed in the Directorate for receiving ideas for further improvement of the Directorate.

Part - 11: Compliance status of 'Evaluation and Certification' – As per Regulations 13of UGC(ODL) Regulations, 2017:

Sr No	Provision	Whether being complied Yes/No
1	There shall be home assignments, students' response sheets, contact programmes and semester or year-end examination, and the marks or grades obtained in home assignment and response sheets shall be shown separately in the grade card	Yes
2	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner	Yes
3	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre approved by the Higher Educational Institution	Yes
4	The evaluation shall include two types of assessments continuous or formative assessment in the form of assignments, and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held in a subject unless the Higher Educational Institution is satisfied that at least 75% of the programme of study stipulated for the semester or year have been actually conducted: Provided further that the weightage for "Term End Examination" shall not be less than 70%.	Yes
5	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes
6	The Examination Centre shall be located in Government schools such as Navodaya Vidyalaya, Kendriya Vidyalaya, Sainik school etc. including approved affiliated colleges under the University system in the country and no Examination Centres shall be allotted to any private organizations or unapproved Higher Educational Institutions	Yes
7	The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure and biometric system and in case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution.	No
8	The attendance of examinees shall be authenticated through biometric system as per Unique Identification Authority of India (UIDAI) records or Unique Identification Number (UIN), issued by the University.	Yes
9	There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and it shall be mandatory to have observer report submitted to the Higher Educational Institution.	Yes
10	The Higher Educational Institution shall make a mention in the mark sheet and degree about the mode of delivery i.e. Open and Distance Learning and the photograph and the Unique Identification or Aadhaar number of the learner shall be mandatorily mentioned in all the documents issued by the Higher Educational Institution to the learner.	Yes
11	It shall be mandatory for the Higher Educational Institution to mention 'Date of Admission' and 'Date of Completion' on each of the certificates (in semester or end of the semester or end of the programme or course) issued by it.	No

Part - 11.2: Observer Report

[View](#)

Part - 12: Compliance status of 'Admissions and Fees' – As per Regulations 12 of UGC(ODL) Regulations, 2017:

Sr No	Provision	Whether being complied Yes/No
1	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges - as may be fixed by it and declared by it in the prospectus for admission, and on the website of the institution; with a proper receipt in writing issued for such payment to the concerned student admitted in such Higher Educational Institutions; only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes

2	It shall be mandatory for the Higher Educational Institutions to upload the details of all kind of payment or fee paid by the students on the website of the institution	Yes
3	Every Higher Educational Institution shall publish, before expiry of sixty days prior to the date of the commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '7' to '17' below	Yes
4	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning, and the other terms and conditions of such payment	Yes
5	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
6	The number of seats approved in respect of each course or programme of Open and Distance Learning mode, which shall be in consonance with the resources	Yes
7	The conditions of eligibility including the minimum age of a learner in a particular course of programme of study, where so specified by the Higher Educational Institution	Yes
8	The minimum educational qualifications required for admission in programme(s) specified by the relevant statutory authority or body, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
9	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test	Yes
10	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or part time or visiting or contractual basis	Yes
11	Pay and other emoluments payable for each category of teachers and other employees	Yes
12	Information in regard to physical and academic infrastructure and other facilities, including that of each of the Learner Support Centres and in particular the facilities accessible by learners on being admitted to the institution	Yes
13	Broad outline of the syllabus specified by the appropriate statutory body or by Higher Educational Institution, as the case may be, for every course or programme of study	Yes
14	Activity planner including all the academic activities to be carried out by the Higher Educational Institution during the academic session and the details of July cycle and January cycle shall be notified separately	No

Part - 13: Innovation and Best Practices

i) Innovation introduced during academic year

To meet the pandemic situation, all the contact programmes and examinations were held through online platforms such as google classroom, google meet. Whatsup etc. In addition to traditional courses, professional and value-added courses such as PG Diploma in Cyber Law and IPR, PG Diploma in Taxation, PG Diploma in Business Analytics, PG Diploma in Human Rights have been introduced. To promulgate the ancient Indian wisdom and cultural values, the Directorate also offers programmes in Shrimad Bhagvad Gita and Yoga.

ii) Give Best Practices of Institution

Tuition fee waiver for female students scoring more than 70 percent marks at 10+2 level under Shikshit Beti scheme Migration from regular to distance mode is allowed Scholarships are provided to students falling under different categories such as girl students, SC, BC students No fees is charged from blind candidates

iii) Any other Information

In collaboration with the Department of Employment, Government of Haryana, a full fledged employment information and guidance bureau is available on the campus to assist the learners in making choice of career and courses. The Directorate has a centrally air-conditioned library cum

study hall with a seating capacity of a good number of students in its premises having a rich collection of books, newspapers and magazines. CSR Top Institute of India Award was conferred on the Directorate for three years i.e. 2016,2018 and 2019

Part - 14: Plan of Institution for next year

The Directorate aims to integrate and supplement the print media with audio-video academic inputs. The Directorate is already initiating steps towards online learner support services to render the delivery of courses effective. Efforts to be initiated to establish self-sufficient studio to prepare learning aids. Opening up of new diploma courses in manufacturing, IT/ITES, Banking Financial services and Insurance, micro-finance and e-commerce To introduce FAQs on the website Feedback through google forms to be started Workshop and seminars to be conducted To improve publications in ODL mode

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL) Regulations, 2017 and its amendments.

Signature of the Director:

Signature of the Registrar:

Name of the Director: TEJINDER SHARMA

Name of the Registrar: SANJEEV SHARMA

Seal of the Director:

Seal of the Registrar:

Date of the Director: 31-03-2021

Date of the Registrar: 31-03-2021