

**DIRECTORATE OF DISTANCE EDUCATION**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(‘A+’Grade, NAAC Accredited)

No.DDE/SE/DE-IV/21/ \_\_\_\_\_

Dated: \_\_\_\_\_

To

The students of B.Com.-1st year,

Session : January, 2021 (Except N.E students).

Subject: Conduct of Online Personal Contact Programme (PCP) of B.Com.-1st year for the session January, 2021.

Memo:

1. The Personal Contact Programme for the candidates of class B.Com.-1st year enrolled with the Directorate of Distance Education during the session January, 2021 will be conducted as per schedule given below:-

Ref. No.	Group	Tenure	Timings
21115001 to onwards	I	28-09-2021 to 07.10.2021	Timings of the online classes will be notified one day before the commencement of classes through Google Classroom

Note:- (i) The classes will be conducted online via Google Classroom and Google Meet.

(ii) The Internal Assessment Examinations (Objective Type) will also be conducted via Google Quizzes and assignments during last two days of PCP as per guidelines issued by Directorate.

2. Since the PCP's are conducted for the benefit of the DDE students and as mentioned in the Prospectus **50% attendance in the PCP is COMPULSORY to become eligible to appear in the University examination**, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. **No change of PCP center/batch will be entertained in any case.**

3. The candidates are also advised to pay the balance fee/2<sup>nd</sup> Installment fee and submit the deficient documents, if any, immediately to confirm the eligibility for appearing in the University examination failing which they will not be allowed to appear in the University examinations.

4. Online (Objective Type) test will be held on account of 20% Internal Assessment in each theory paper during the last two days of PCP. Those candidates who do not appear in internal assessment test or take late admission their 20% proportionate marks of the marks obtained in final examination shall be treated as score of internal assessment.

In view of this, the candidates are advised to attend the PCP, though submission of written assignment is not compulsory, the students in their own interest are also advised to submit written assignments on topics concerning their courses for evaluation by the teacher.

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Assistant Registrar (DDE)  
for Director (DDE)

Endst.No. DDE/SE/DE-IV/21- 10337 Dated: 09.09.21

Copy of the above is forwarded to the following for information and further necessary action.

1. Supdt. I/II/IV (DDE)
2. DE-IA(S-II Section, DDE) with the request to send required material for conduct of Test regarding 20% Internal Assessment wherever necessary.
3. Steno to Director. (DDE) for kind information of the Director (DDE)
4. Steno to A.R. (DDE) for office record.
5. Computer Section (DDE) to be uploaded on the website
6. Inquiry (DDE)

9/9/21  
Assistant Registrar (DDE)  
for Director (DDE)